



Director – Sales Ratio Division Position

The Department of Audits and Accounts exists to provide decision-makers with credible management information to promote improvements in accountability and stewardship in state and local government.

Our teams provide audit services for state government and higher education institutions collaborating to produce the Comprehensive Annual Financial Report (CAFR), Single Audit Report, Budgetary Compliance Report (BCR) and the Equalized Adjusted Property Tax Digest.

The primary function of the Sales Ratio Division is to produce the Equalized Adjusted Property Tax Digest for the Department of Education.

Duties and Responsibilities

- Conduct applied statistical Sales Ratio studies for each county and independent school district to be completed not later than November 15th of each year;
- Provide level of assessment and uniformity of assessment statistics to the Department of Revenue;
- Address appeals and arbitrations from qualified Governing Authorities and School systems;
- Consult with lawmakers on a variety of tax policy issues;
- Administer the budget for an 18 member Sales Ratio Division;
- Conduct oral presentations;
- Keep abreast of statutory and regulatory changes affecting study requirements;

Qualifications and Requirements

Bachelor's degree from an accredited college or university with mathematical and statistical skills appropriate for this position. Progressively responsible experience as a Chief Appraiser, oversight agency supervisor or senior level property appraiser. Proven communication and management skills. Ability to work independently and in a team environment.

Preferred qualifications: Experience with standing timber valuation and a Master's degree in Business Administration, Finance, Economics or a related field.

For questions relating to the position or for consideration, please forward your resume to Natasha Blum, blum@audits.ga.gov, 404-651-8891.

<http://www.audits.ga.gov/SalesRatio/equalizedDigest.html>