

McDuffie County Human Resources

210 Railroad Street
Thomson, GA 30824

Phone: (706) 595-2101
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Job Vacancies Announcement

Appraiser I/Appraiser II/Appraiser III/Appraiser IV

The following job vacancies are available within the Tax Assessor's Office. Qualified and eligible individuals interested in applying for this position may submit an application to McDuffie County Human Resources.

Position: Appraiser I/Appraiser II/Appraiser III/Appraiser IV

Department: Tax Assessor's Office

Grade: 13 - 17

Salary Range/Hourly Rate: \$28,990.36/\$13.94 - \$52,836.08/\$25.40

These positions learn and perform clerical and technical work in the appraisal of real and/or personal property for tax assessment purposes, through the mass appraisal process, and perform other duties, as defined by Georgia Law, state rules and regulations, and county policies and procedures, including data and field entry.

Minimum Job Requirements: must hold a high school diploma or equivalent, with some training in typing and computer word processing; minimum of one year in general office experience is required; Appraiser I Designation to be obtained within one year of employment, or at age 21, whichever occurs later; Appraiser II/III/IV Designation preferred; experience preferred in Sequel based report writing; experience in using excel; must maintain Appraiser Designation Certification through successful completion of at least (40) hours of required continuing education courses during each two (2) years tenure as support staff appraiser.

Applications can be obtained from Thomson-McDuffie County Government Complex Center, Human Resources, 210 Railroad Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday – Friday.

Applications deadline: Position open till filled

An Equal Opportunity Employer and Provider