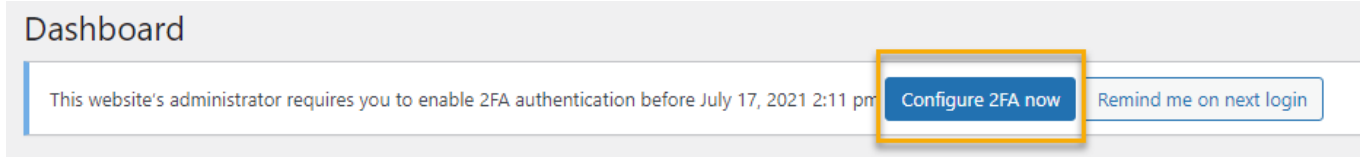


What is Two-Step Authentication (2FA)?

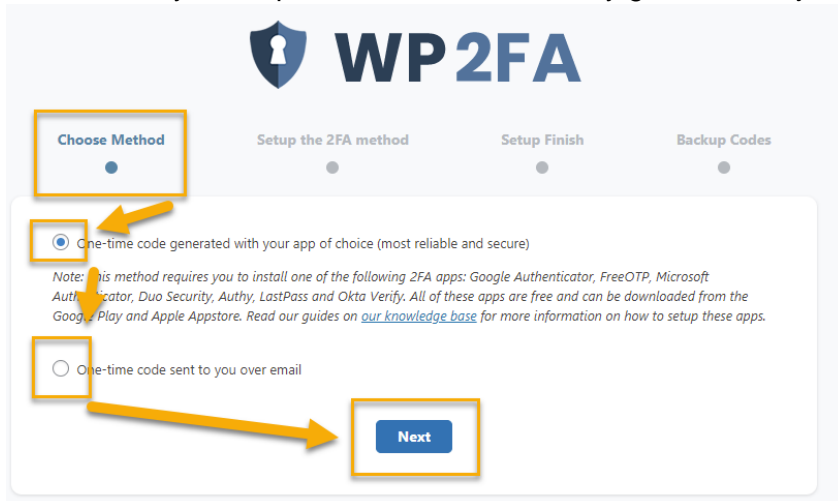
2FA is an extra layer of security used to make sure that only you can gain access to your account. To assist you in setting up 2FA, please follow the instructions below.

How to configure 2FA on your GAAO.org Member account.

1. When a user logs in, they will see the notification at the top of the page. They will need to click on **Configure 2FA now** and follow the 2FA setup instructions.



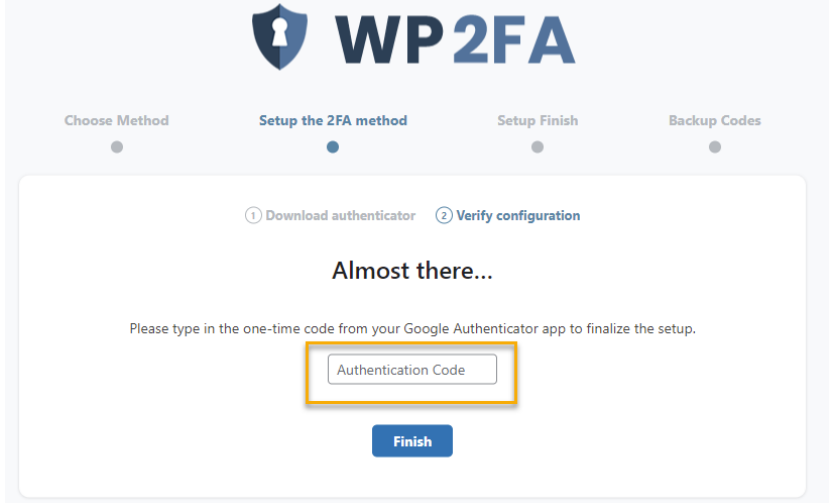
1. Choose Method > One time code of authenticating app or one time code sent via email. Choosing via email may take upwards of 10 min and may get sent to a junk folder.



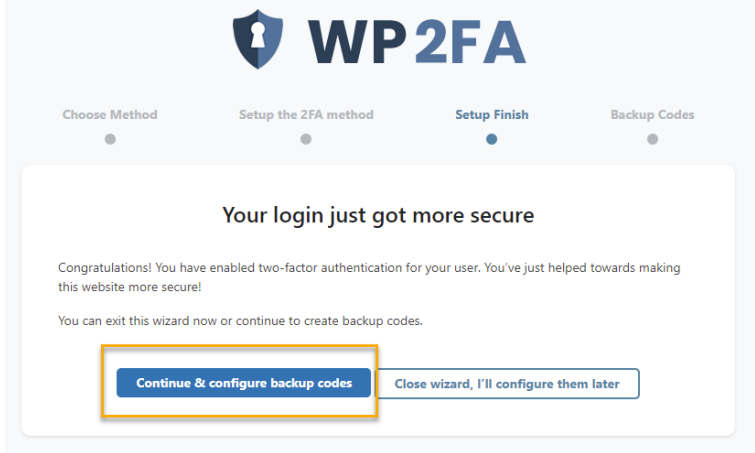
2. Follow step 2 of the 2FA method. The user can choose whatever app they prefer. A lot of us use Authy, it's simple and easy to use.
 - Download the app of your choice
 - Scan the QR code to the right (or above if on mobile).
 - Otherwise, select Enter a provided key and type in the key below



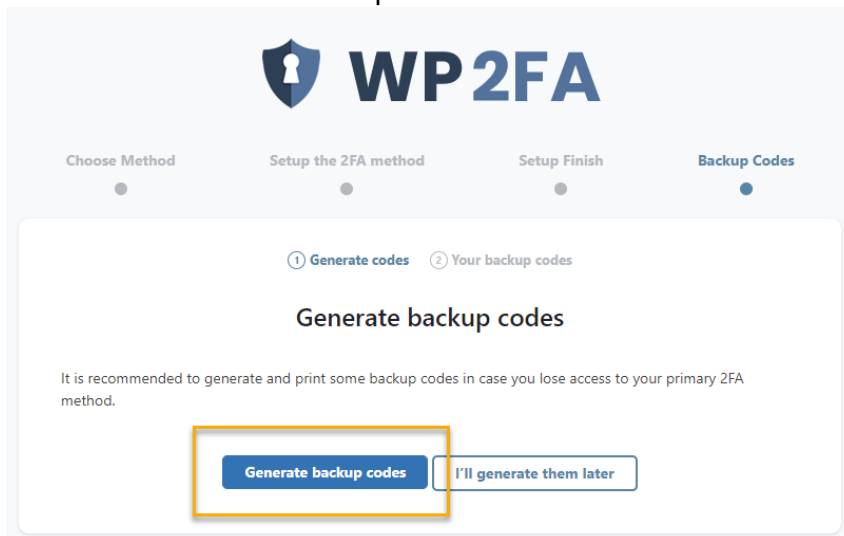
3. Type in the Authentication Code you received from your app.



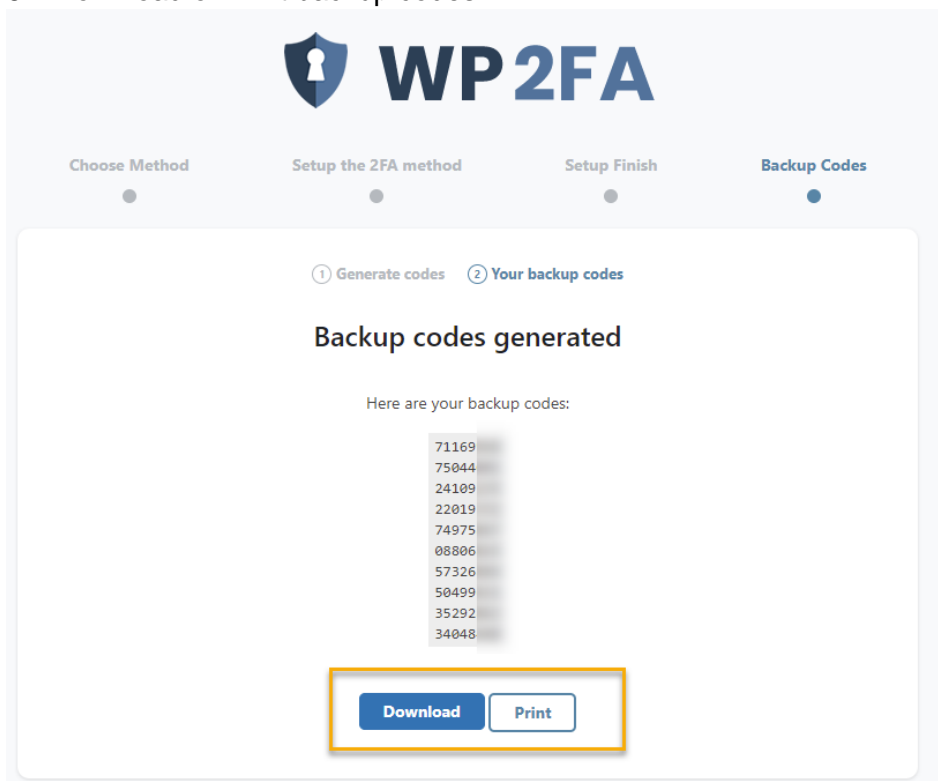
4. We recommend to Continue and configure backup codes.



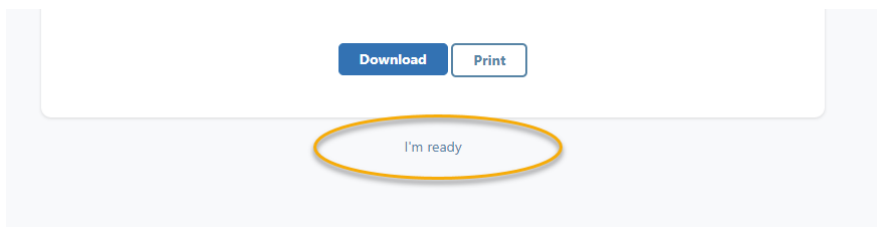
5. Click on Generate backup codes



6. Download or Print backup codes



7. Click I'm ready at the bottom once you've downloaded or printed your codes



8. You can now make changes to your account as needed.