

## Appraisal Department

### Appraiser I or II

Full Time

APPLICATION DEADLINE: **Until Filled**

Technical office and field work in the appraisal of real property. Position provides staff support to the Appraisal Supervisor while learning the fundamental principles, practices, and procedures in real property appraisal. Work is performed under the direct supervision of the Appraisal Supervisor. Position assists property owners and the general public with routine questions regarding appraisal procedures. This position performs field inspections of properties on a routine basis as part of the audit program.

**Note: A basic math skills test will be conducted during the interview.**

#### Requirements:

- High school diploma or GED, supplemented by college-level or vocational course work in a related field
- **Must obtain GA Department of Revenue I within 12 months of employment (obtaining certification will require successfully completing two Georgia Department of Revenue Training Courses and the Appraiser I Exam).**
- Must be computer literate with proficiency in MS Office Suite and Data Bases
- Must have and maintain a valid United States Driver's License (Class C), a satisfactory motor vehicle record (MVR) and the ability and willingness to drive a county vehicle; if assigned job duties require the use of a vehicle
- Minimum 21 years of age

Employment is contingent on passing a mandatory Physical/Drug Screen/MVR and Background Investigation.

**Salary: Appraiser I** - \$32,510.40 to \$61,921.81 / **Appraiser II** - \$35,840 to \$68,267.92 annually plus full benefits package

Resumes may be attached, but a resume without a completed application will **not** be considered.

“The recruitment, selection, appointment and promotion of employees shall be in such a manner as to promote equal employment for all persons without regard to race, age, color, creed, religion, ancestry, sex, national origin, physical handicap or political affiliation.”