

- Chief Appraiser Position:** Sumter County Chief Appraiser [Appraiser III].
- Job Description:** Successful candidate will work the provisions of O.C.G.A., Title 48, Chapter 5, Department of Revenue Rules and Regulations; the Appraisal Procedures Manual; and the Sumter County Board of Assessors Policies.
- Candidates must possess and maintain a minimum Appraiser III certification. Candidates must also possess and maintain the following:
- A valid Georgia Driver's License.
 - Have at least four (4) years of managerial/supervisory experience in an assessors' office.
 - The capability to handle job responsibilities, including, but not limited to, field work and data collection and entry.
 - Computer skills, specifically WinGAP;
 - Strong interpersonal skills and the ability to relate to the staff, taxpayers, and the public.
 - A full understanding of all aspects of the appraisal process.
- Benefits:** Benefits include paid holidays, annual leave, sick leave, and health insurance.
- Salary Range:** \$60K-\$80K Dependent upon experience.
- Real Parcels:** 17,000
- Personal Property:** 2,500
- Pre-Bill M/H's:** 800
- Application Deadline:** Open July 7, 2023, until job is filled.

Applications <https://www.sumtercountyga.us/6/JOB-OPENINGS>

must be downloaded and emailed to twooden@sumtercountyga.us

or mailed to Human Resources P.O. Box 295, Americus, GA 31709 or dropped off at Suite 110 at the Courthouse. An application must be completed by each individual to be considered for any position with Sumter County.